

Mount Roskill Grammar School



Position title: Nurses
Grade: C
Employment: Permanent
Hours of position: 37.5 hours per week, term time only
Department: Health Centre
Reports to: Lead Nurse/Associate Principal
Direct reports: Nil

Signed: _____ Date: _____

Scope:	Provides comprehensive nursing care to students that is safe, culturally appropriate and acceptable to students in a way that is minimally disruptive to learning. The nurse also acts as a resource for health related matters within the school and ensures that responsibilities are carried out in a positive, effective and professional manner that is conducive to the philosophy of MRGS.
Key Accountabilities:	<ul style="list-style-type: none"> • Practice in accordance with legal, ethical, culturally safe and professional standards, including the Privacy Act, Medicines Act and regulations, Health Practitioners Competency Act 2004 and the Contraception, Sterilisation and Abortion Act 1997, Code of Health and disability Services Consumer Rights (1996) • Develop specialist skills and knowledge in youth health including undertaking appropriate post graduate study and actively seek areas for self-development in order to contribute to the achievement of personal and school goals • Attend training and clinical supervision sessions to develop and maintain competencies based on the ADHB professional development programme. • Receive regular CPR and first aid updates and work toward registration with the nursing council to give Emergency Contraceptive Pill if not already registered • Register as an ACC provider for Mt Roskill Grammar School and complete reporting • Participate in peer review/feedback and work to advance nursing practice and patient/client care. • Carry out comprehensive health assessment of all year 9 students and high risk students with consent using the HEADDSSS assessment tool, and co-ordinate appropriate follow-up. • Provides health services to all students and refer to health and social agencies for appropriate health and social interventions • Report and document on site accidents and incidents as per protocols for the School Based Health Centre • Liaises with, answers queries of, seeks clarification from and advises staff on curriculum programmes and students on health care • Carry out other duties as requested by your manager, the Business Manager and/or the senior leadership team in an effective and professional manner
Typical work contacts:	Internal: Students, Teachers, Counsellors, GP, Physiotherapist, Support Staff, Associate/Deputy Principals, Principal, Business Manager, ICT Technicians External: Parents, ADHB, Primary Healthcare Providers, Procure Clinical Governance Group, Iwi and Pacific Services, Other schools